

Regular Governing Council Meeting *Agenda Notes - Final*
Aldo Leopold Charter School
September 12, 2019 5:30 pm
410 West 10th street Silver City

ALCS Vision: Aldo Leopold Charter School graduates will use the skills, perspectives, and information they gain at school to enhance their own lives and to advance social, economic, and environmental sustainability.

ALCS Mission: Aldo Leopold Charter School provides an engaging and challenging educational program emphasizing direct experience, inquiry learning, stimulation of the creative process, and stewardship of our community and natural environment.

- I. Convene / roll call Meeting convened at 5:33 p.m. by AJ Sandoval, GC President.
Roll call of GC Members: AJ Sandoval, Hannah Wecks, David Peck, Jamie Crockett, and Christa Osborn. Max Higgs was absent.
ALCS Staff: Wayne Sherwood, Catalina Claussen, and Harry Browne.
ALCS Student Council Rep.: Sterling Wecks
- II. Agenda Review - changed date from September 9th to 12th. Motion to approve with Jamie Crockett with Dave Peck second. Approved by all with the date change.
- III. Reading of the Mission and Vision - Sterling Wecks read it
- IV. Review of August Meeting Minutes – Motion to approve by Dave Peck with Christa Osborn second. Approved by all with no changes.
- V. Public Comment - No one present
- VI. Student Council Report – By Sterling Wecks. High School off to a good start. Grades 10-11 had alternative week. Overall it was good but could use some improvements next year. Need to address a theme of apathy and enforcing norms. Middle student council voting for officers. 6th grade petitioned so that a 6th grader could run for President and Vice President of the student council. Put 6th to a test. If they rally then they can run. Going to Camp Thunderbird on Thursday. Hope to work with WNMU student council. Their president, Darlene works for us.
- VII. Staff Report – By Catalina Claussen - Been in the wilderness backpacking. Was here for alternative week. Didn't get any middle school reports. Internship has doubled. Some seniors are doing double internships. Had a number of partnerships with WNMU in various departments. YCC crews off to a roaring start. Looking for other opportunities to expand our program. Working on charter. Getting a description of our new school facility. Getting prepared for the next backpack trip and helping with the Gila River Festival.
- VIII. Middle school report by Wayne Sherwood - finished their mini villages off of ridge road at an old farm. Spent about 5 days there on the project. Last week went to Mimbres farm that is eco-friendly.

They helped with gardening and animals. Split group with half on campus and others at Mimbres. There was an issue with moldy wood chips but it was remediated. Moved sensitive students to other location on the farm. They asked if any students had any symptoms or issues with raking wood chips for gardening.

IX. Business Manager Report - Harry Browne

Nina Pagliari is the new special education assistant.

Harry reviewed the bar adjustment requests 1-3. BAR 01 is for NM Grown Fresh fruits and vegetables.

BAR 02 is for YCC program. BAR 03 is for SEG (State Equalization Guarantee) funding

Harry presented draft policy for cash receipts. PED needs to approve this policy every year. See meeting attachments. Dave asked about step 4 if there needed to be a time limit. Timeline is not needed yet but procedure will be monitored for any needed changes.

X. Committee Reports

GC Committees –

SAC didn't meet

SHAC - met in new building and reviewed the passport program. Trying to get them more interested in this program. Asked kids to name the lunch program (Lunch Bunch). Naming background? Ironing out process with delivery of lunches to both schools. Number of schools lunches are going up. High School is up to 55 lunches out of 99 kids. Serving over 99%. Kids like sitting at the new table and chair area at Rich Hall. They like the surroundings. Middle School had 40 lunches out of 95 total lunches. We discussed the November 20th parents night. Don't have a speaker yet. Reviewed the mold issue. Are we doing enough for remediation of the new building? Behavioral risk survey, Mattie asked the juniors to review High School junior science. Class will have a chance to add questions for the October survey.

Audit will likely result in some repeat findings. Procurement process has gotten sloppy. Can't spend up to 10% more per state requirements. Can't include this statement on purchase orders. Getting staff members to learn that requisitions are not a purchase order. The need of 24 hours receipt came up. Need to see mileage reimbursement policy. We have mileage rate reimbursement in place since 2005.

Finance - didn't meet

Curriculum - didn't meet

Facilities - we are in the new building. New plan for Middle School to move to new building next year. We have purchased two other mold tests but can't implement until all construction is completed. The timeframe is 30 days from the date of construction ends. September 28th is the earliest date to test. E occupancy/State Fire Marshall will be inspecting next week for e occupancy.

Nominating - Jamie e-mailed Margaret Begay to see if she was still interested. Would Brent Flennikan be interested in the facility committee?

Policy - Cancelled meeting

Development - didn't meet

Risk Management - Jim was out backpacking and next meeting in October.

XI. Directors Report

- a. Academic performance update - we are doing map (measures of academic performance) testing, and state doesn't require it. Kept it but it is useful data. Not clear of performance network or requirements yet from the state yet. State in the process of redoing the framework of assessments.

- b. Dashboard. We set up our plan to look like dashboard. We don't need to do dashboard with charters. We need to keep up with our strategic plan.
- c. Strategic Plan/Charter Renewal - Dashboard. We met standards for everything. Renewal Application due by midnight 10/1/19. Wayne looking on what we have to have for the renewal. Catalina is helping Wayne with this. Then wait for site visit. PED, Charter school division will visit the second or fourth week of October. Then we go up in front of PEC in January in Santa Fe. We want the 5 year approval. There are 1, 3 and 5 year approvals. Web Epps's Education plans for student's successful way for upward reporting.

XII. Old Business - None

XIII. New Business -

- a. GC Training - discussed training opportunities
- b. Retired substitute pay/ Return to work employees- retired teachers want to come back to help substitute. ALCS will pay \$120 /day. They will be getting \$110/day due to retirement and on-state pension plan. There is a 14.15% penalty. Can't substitute more that 25% of their time in a year. Will send back to policy committee. Retired teachers have to take a whole year off before you work more that 25% of time. Have to work below 25% until they take a year off. 7.9% with state. Needs to go to policy.
- c. Facility Master Plan - Required and reviewed every 5 years. We are two years late. Due 10/15/19 is an application for financial assistance to contract for a master plan. Last year, what we should do to update it if we are moving to a newer facility. They came up with remarkably if they have changed facility or enrollment cap. We have done both with a change with adding middle school. Facility Master is useless document. We don't have to contract an architect or firm. It costs about \$6,000. This year, state will pay a third and ALCS will have to pay 2/3.
Hannah asked if we should have a new one since the High School moved to a new building.
Harry stated that we must put it out for bid. If we get the money for state, need to place out for bid. There are different requirements if we receive the state money.
Another reason to apply for grant, we can be more credible. We have a new building and vision.
Wayne recommends to apply for a grant. Will see it on next month's agenda in October.

XIV. Action Items – See attachments for motions of action items.

- a. Budget Adjustment Requests – Motion to approve by Hannah, with second by Dave.

XV. **Adjourn - Next Regularly Scheduled Meeting Date: Thursday, October 10, 2019 at 5:30pm**

Motion to adjourn by Jamie, seconded by Hannah at 7:00 pm. Approved by all.

*Approved on 10/10/19 and
finalized by Christo
Ostrow - GBC
Secretary*

