

Regular Governing Council Meeting Approved Notes
Aldo Leopold Charter School
July 9, 2020 5:30pm
Ritch Hall 410 West 10th Street
Via Zoom teleconference

Visit <https://www.aldocs.org/> for link and or phone number.

ALCS Mission: At Aldo Leopold Charter School, the human and natural environments serve as text and lab for learning through direct experience, inquiry, and stewardship.

ALCS Vision: Aldo Leopold Charter School graduates will use the skills, perspectives, and information they gain at school to enhance their own lives and to advance social, economic, and environmental sustainability.

- I. Convene / roll call – Convened at 5:31 pm by AJ Sandoval, Chair via zoom and in-person meeting
Roll call of Governing Board Council members: AJ Sandoval, Christa Osborn, Margaret Flores-Begay via zoom, Hannah Weeks, Max Higgs via zoom and Jamie Crockett via zoom.
Others Present: Wayne Sherwood, Harry Browne and Sterling Weeks. Jim McIntosh and Fiona Bailey via zoom
- II. Agenda Review – No changes. Motion to approve by Margaret Flores-Begay, Hannah Weeks seconded and all approved.
- III. Reading of the Mission and Vision – AJ Sandoval
- IV. Review of June Meeting Minutes – No changes. Motion to approve by Jamie Crockett, Hannah Weeks seconded and all approved.
- V. Public Comment – No one present.
During this portion of our meeting, we welcome your suggestions and want to hear your concerns. This is not a question and answer period; speakers will be limited to five (5) minutes. Any individual who would like to discuss an item in more depth may request to be placed on a future agenda.
- VI. Student Council Report – by Sterling Weeks – Student Council elections went forward. President is Sterling Weeks. Vice President is Sarah Lynn. There are 3 senior representatives and 2 sophomore representatives. At the beginning of year, we will vote on freshman and all other school representatives. We will try to meet the first week of school.
- VII. Staff Report – by Fiona Bailey - We have been meeting via zoom. Curriculum meeting to come up with plans via hybrid and/or zoom. Dealing with some teacher concerns with face to face classes. Risk Management Committee is discussing guidelines and transportation. Mark Browne working on a class room with better videos and audio for zoom meetings.
- VIII. Business Manager Report – by Harry Browne – Reviewed BAR Work-based Learning Initiative, in the amount of \$60,000. Have to wait for a revised award letter that should come in August. GC already approved but we will have to again. All the requests of reimbursements made it on the deadlines. We

already got a couple approved. YCC is still outstanding and should go out on Monday. The legislation session changed the salary raise amount. Currently, Harry has a 1% salary raise for everyone with the exception of Wayne, Harry and Fiona. Health insurance could be a possibility. Harry will send both options to GC: All with 1% salary raise and teachers only at 1% salary raise with no administrators (Wayne, Harry, and Fiona).

IX. Committee Reports

SAC - didn't meet

SHAC/Risk Management – Jim McIntosh shared summary. We had a double meeting with SHAC and Risk Management (RM) that focused on emotional and social well-being of students/teachers. We talked about continuing our outdoor programming. Most of the meeting was focused on SHAC mission and RM. All things that we do is safe. Had a lot of questions about transportation, class room set up and waiting to see what the guidelines will be. We have to adjust to the new normal.

Audit – We did have some sort of meeting. It was July 8th. There was a zoom meeting of about 30 people and head of auditing firm reviewed on how the audit is going to work. Elizabeth Nunoz is our auditor. We still don't have the date for the audit. Maybe sometime in early August.

Finance - didn't meet

Curriculum – Fiona shared that a group of High School teachers had ways to present material in a nomadic style. Grade level each day off campus if hybrid approach in groups of 10. If all virtual, we will need to change. Middle School is talking about one teacher that may not be able to come back to the classroom and may take the lead with other students not being able to come in. Lots of ideas being discussed. We have strong academia and need technology to support it. Emotional well-being of students is very important. Making sure we are reaching everyone. Really admire the creativity and dedication of staff. Things are moving forward.

Facilities – Wayne stated the Rich Hall's building improvements are moving along. We are pretty much done with the emergency door and sidewalk. Bathroom is almost done. We are in the process of putting back together the science lab. Hired a plumber to help. Outside area is being completed by YCC crew and JB Bjornstad. By end of the month, it will be completed.

Nominating – Hannah stated that they met and drafted a letter to send out copies to potential individuals who may be interested in becoming a GC member. Generating a list of organizations, Forest Service, WNMU, etc. Will send letter to major employer's (Freeport McMoran, Hospital, WNMU) HR staff and other groups (Rotary Club, Kiwanis, ALCD alums, etc.).

Policy – didn't meet

Development – didn't meet

- X. Directors Report – considering to start on-line curriculum due to the state Covid-19 numbers and governor's mandate. Cobra and Silver schools will be on-line. Then go to hybrid. Governor is cancelling all contact sports through NMAA. It will be a challenge to offer on-line quality education. Let's start all of our attention on our on-line curriculum. NMAA, all contact sports have cancelled. If the state Covid-19 numbers don't go down, school can't meet face to face. Numbers are emphasized by the governor. Currently, 28 cases and 10 new ones. 17 cases have recovered. AZ schools pushed their starting dates back. Wayne shared results of a parent survey. **Question:** How do you feel about sending your kids back to school? 40% responded to "oppose and strongly oppose." For starting our ALCS school date, Wayne proposed July 27th for teachers and students August 3rd for extended learning days. Maybe postpone students to August 10th. Therefore no change with the 2020/2021

school calendar. Teachers come back Aug 3rd on salary. We discussed volunteering on SHAC, RM and curriculum. Fiona stated that we need more time to get ready. Starting at original date makes more sense. It would be 184 days in service days. 172 schools days, 12 PD for 184, add 10 to 194. Then add 5 extra days to 199. 182 +12 in service days +5= 199 days. If we finish this school year with a large cash balance, it might go away. We have 2 more years to go through our small school adjustment. There is a potential of sweeping school's cash balances. Wayne suggested July 23rd start for teachers with seven in service days. Final start date proposal for the 2020/2021 school year is to go with July 27th for teachers and August 3rd for students. If teachers need more development training will make that available. If we approve July 23-24, will offer teachers a stipend for teachers working outside their contract time for various trainings.

XI. Old Business - None

XII. New Business

a. Budget discussion – reviewed last CG meetings on June 25, 2020

XIII. Action Items

a. Nomination and vote of Governing Council Officers – GC members discussed filling behind the Chair, Vice-Chair and Secretary positions for the GC board. Wayne stated that Andrea could possibly take notes. Christa Osborn's last day of secretary is today. Margaret stated that she could be available as secretary in September or October. GC secretary needs to keep the GC meeting binder current and finalize all signatures. After GC member discussion, AJ Sandoval volunteered to be Vice- Chair, Jamie Crockett would be Secretary, and Hannah Weeks as Chair. Then, Margaret Flores-Begay stated she would be Vice-Chair. Final decision is Hannah Weeks as Chair, Margaret Flores-Begay as Vice-Chair and Jamie Crockett as Secretary contingent on a note taker present. Christa Osborn motioned to approve, Jamie Crockett seconded and approved by all.

b. Approval of School Directors Contract – We discussed a 1% raise on top of \$96,000 which would be \$960. Hannah Weeks motioned to approve, Christa Osborn seconded and approved by all.

c. Approval of School Calendar 2020-2021 -Start date of July 27th for teachers and students on Aug 3rd. Margaret Flores-Begay motioned to approve, Christa Osborn seconded and approved by all.

d. Approval of BAR 21-01: \$60,000 for the Work-based Learning Initiative. Hannah Weeks motioned to approve, Margaret Flores-Begay seconded and approved by all.

Motion to adjourn 6:47 pm. Motioned to adjourn by Margaret Flores-Begay, Hannah Weeks seconded and approved by all.

XIV. **Adjourn - Next Regularly Scheduled Meeting Date: Thursday, August 13, 2020 at 5:30pm.**

Pi Cutt 8/13/20
Governing Council Secretary
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	A	B	C
1	Governing Council Meeting July 9, 2020		
2	Please print your name	Signature	Position
3	Hannah Weeks	<i>Hannah Weeks</i>	Vice Chair GC
4	Sterling Weeks	<i>Sterling Weeks</i>	SC President
5	A.J. Sandoral	<i>A.J. Sandoral</i>	GC Chair
6	Christa Osborn	<i>Christa Osborn</i>	GC Secretary
7	Harry Browne	<i>Harry Browne</i>	Business Mgr.
8	Wayne Sherwood	<i>Wayne Sherwood</i>	Director
9	Fiona Bailey	} Attended via Zoom conference	Asst. Principal
10	Jim McIntosh		Faculty
11	Margaret Begay		GC Member
12	Jamie Crockett		GC Member
13	Max Higgs		GC Member
14			
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Check Register Report for June 2020

Number	Date	Description	Deposit	Withdrawal
37062	6/2/2020	Silver Bricks		\$ 7,500.00
20-107	6/4/2020	USDA - SSO	\$ 10,090.50	
	6/4/2020	NMTaxation & Revenue		\$ 3,256.02
37063	6/5/2020	Payroll check		\$ 1,790.23
37064	6/5/2020	Payroll check		\$ 486.17
37065	6/5/2020	Payroll check		\$ 413.17
37066	6/5/2020	Payroll check		\$ 214.71
	6/5/2020	Direct Deposit		\$ 51,287.70
	6/5/2020	IRS		\$ 13,988.91
37067	6/8/2020	Amplified Therapy		\$ 1,846.87
37068	6/8/2020	Cognia Inc.		\$ 343.80
37069	6/8/2020	Enki Education		\$ 300.00
37070	6/8/2020	Gradzilla		\$ 45.00
37071	6/8/2020	Guadalupe Montessori School		\$ 798.28
37072	6/8/2020	Bithiah Hemphill		\$ 4,860.00
37073	6/8/2020	ILN Consulting LLC		\$ 409.05
37074	6/8/2020	Southwest Concrete and Paving		\$ 300.73
37075	6/8/2020	Spectrum Technology		\$ 125.00
37076	6/8/2020	Town of Silver City		\$ 220.90
37077	6/8/2020	Wright Express		\$ 780.23
	6/8/2020	NMPSIA		\$ 13,638.80
	6/8/2020	NM Retiree Health Care		\$ 3,517.84
	6/8/2020	Ryan Chaney		\$ 500.00
	6/8/2020	Andrew Dahl-Bredine		\$ 375.00
20-108	6/11/2020	Copper Prod, abatements	\$ 3,731.77	
37078	6/12/2020	Catalina Claussen		\$ 29.40
37079	6/12/2020	Harris School Solutions		\$ 12,259.61
37080	6/12/2020	Mountain Ridge Ace Hardware		\$ 403.06
37081	6/12/2020	Public Charter Schools of New		\$ 175.00
37082	6/12/2020	Sodexo, Inc. & Affiliates		\$ 839.85
37083	6/12/2020	USDA Forest Service		\$ 110.00
37084	6/12/2020	WNM Communications		\$ 529.44
20-109	6/15/2020	ToSC, GSA	\$ 2,500.00	
20-110	6/16/2020	SB-9, HB-33	\$ 21,115.63	
37085	6/17/2020	College Board		\$ 707.00
37086	6/17/2020	Martha Egnal		\$ 300.00
37087	6/17/2020	Erin Fitzgerald		\$ 100.00
37088	6/17/2020	Fowler Brothers		\$ 635.23
37089	6/17/2020	Bithiah Hemphill		\$ 3,780.00
37090	6/17/2020	J & J Signs		\$ 532.81
37091	6/17/2020	Jennifer Lepisko		\$ 46.38
37092	6/17/2020	Michelle Narvaez		\$ 150.00
37093	6/17/2020	New Mexico Gas Co		\$ 25.06
37094	6/17/2020	PNM		\$ 275.71
37095	6/17/2020	Wayne Sherwood - ceiling fan		\$ 119.00
37096	6/17/2020	Unicorn Press		\$ 185.00
	6/17/2020	Dave Chandler		\$ 5,200.00

	6/17/2020	Heidi Pendleton		\$	100.00
37098	6/19/2020	Payroll check		\$	2,917.10
37099	6/19/2020	Payroll check		\$	486.17
37100	6/19/2020	Payroll check		\$	876.58
37101	6/19/2020	Payroll check		\$	219.94
37102	6/19/2020	YCC payroll check		\$	845.10
37103	6/19/2020	YCC payroll check		\$	864.00
37104	6/19/2020	Payroll check		\$	1,443.25
75878	6/19/2020	YCC payroll check		\$	711.00
20-111	6/19/2020	SEG	\$	194,201.22	
	6/19/2020	Direct Deposit		\$	58,617.47
	6/22/2020	IRS		\$	17,559.85
	6/23/2020	ERB		\$	30,695.27
	6/23/2020	American Family Life Assurance		\$	826.78
20-113	6/24/2020	Locovore & Garden Crew	\$	834.00	
37105	6/25/2020	Quinn Crockett		\$	60.00
37106	6/25/2020	Mona Crum		\$	1,437.50
37107	6/25/2020	Fowler Brothers		\$	559.06
37108	6/25/2020	Allison Heneghan - non-refundable air fare		\$	385.40
37109	6/25/2020	Elisha Melendrez - mileage, per diem		\$	173.00
37110	6/25/2020	Melinda's Medical Supply		\$	42.00
37111	6/25/2020	Silver Bricks		\$	2,765.00
	6/25/2020	Dave Chandler		\$	5,300.00
37112	6/26/2020	Payroll check - late time sheet		\$	578.66
37113	6/29/2020	Canon Financial Services, Inc.		\$	222.69
37114	6/29/2020	Izabela Chase		\$	90.00
37115	6/29/2020	CVR Electric		\$	108.00
37116	6/29/2020	Diana Ingalls Leyba		\$	1,264.68
37117	6/29/2020	Jim McIntosh		\$	97.23
37118	6/29/2020	NMASBO		\$	350.00
37119	6/29/2020	Safeguard Business Systems, In		\$	395.58
37120	6/29/2020	Werner Tire		\$	244.76
20-114	6/29/2020	Cap & Gown, Sr. Trip refund	\$	863.08	
20-112	6/29/2020	USDA Equipment Grant	\$	10,306.18	
37121	6/30/2020	Mark Cantrell		\$	69.47
37122	6/30/2020	Elisha Melendrez		\$	34.40
37123	6/30/2020	Pete Rankin		\$	65.00
37124	6/30/2020	SDDR, LLC		\$	775.30
37125	6/30/2020	Amazon.com		\$	1,189.72
37126	6/30/2020	Harry Browne		\$	52.19
37127	6/30/2020	Finishing Touch Home Interiors		\$	300.00
37128	6/30/2020	Avery Jepson-Browne - Dept. of State fees		\$	187.50
37129	6/30/2020	Syzgy		\$	1,500.00
20-116	6/30/2020	SB-9 State Match	\$	4,319.00	
20-117	6/30/2020	Interest	\$	26.62	
	6/30/2020	ERB		\$	1,801.74
	6/30/2020	Direct Deposit		\$	1,750.67
20-115	6/30/2020	USDA SSO payment	\$	7,969.50	

Aldo Leopold Charter School

Voucher by Vendor Report

7/9/2020 4:51 PM

Cycle: FY19-20; Voucher: 1243; Vendor: <All Vendors>; Warrant Status: Non-Void

Voucher Number	Amount	
1243	\$ 373.96	

Invoice	PO Number	Warrant N	Item Description	Account Code	Amount
114-6444544-6011424	20-0582	37125	Mirrors (Eduardo Galeano)	14000-1000-56111-4040-532001-0000	\$ 46.36
114-4022832-520635	20-0587	37125	Norton Intro to Lit, Shorter 13th Ed.	27109-1000-56112-4040-532001-0000	\$ 80.99
597446589966	20-0557	37125	Infrared thermometers for YCC crews	28133-3300-56118-0000-532001-0000	\$ 131.76
449986755967,897758555586,849796	20-0559	37125	SanIt Hand Sanitizer	28133-3300-56118-0000-532001-0000	\$ 94.36
449986755967,897758555586,849796	20-0559	37125	AA batteries for GPS units	28133-3300-56118-0000-532001-0000	\$ 20.64
449986755967,897758555586,849796	20-0559	37125	Discount	28133-3300-56118-0000-532001-0000	\$ (0.15)
114-4537910-2470607	20-0589	37125	elkay EZH20 water bottles filler with filter	31701-4000-56118-0000-532001-0000	\$ 815.76
Subtotal					\$ 1,189.72

Aldo Leopold Charter School (Proposed with ELT)

2020 - 2021 School Calendar

July '20						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
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August '20						
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30	31					

September '20						
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October '20						
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November '20						
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29	30					

December '20						
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January '21						
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31						

February '21						
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March '21						
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April '21						
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25	26	27	28	29	30	

May '21						
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23	24	25	26	27	28	29
30	31					

June '21						
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20	21	22	23	24	25	26
27	28	29	30			



School Closed/ Holidays



Teacher in-Service Day (no school for students)



Extended Learning time



First and Last Day of School

Governing Council Action Item

Action Item: Approve Bar Adjustment (BAR) Request #21-01.

Submitted By: Harry Browne Date: July 9, 2020

Statement: The Governing Council of Aldo Leopold Charter School approves BAR #21-01 for the Work-Based Learning Initiative funding in the amount of \$60,000.

Motion: We move to approve BAR #21-01 for the Work-Based Learning Initiative funding in the amount of \$60,000.

Made by: AJ Sandoval (Chair)
Hannah Weeks (Vice Chair)
Christa Osborn (Sec.)
Max Higgs
Jamie Crockett
Margaret Begay

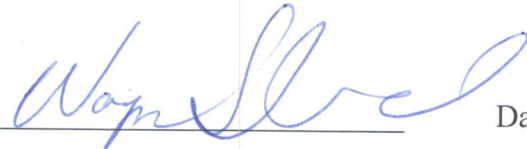
Seconded by: AJ Sandoval (Chair)
Hannah Weeks (Vice Chair)
Christa Osborn (Sec.)
Max Higgs
Jamie Crockett
Margaret Begay

Voting Results:

	For	Against	Abstain	Absent
Max Higgs	X			
AJ Sandoval	X			
Christa Osborn	X			
Hannah Weeks – Motioned to Approve	X			
Jamie Crockett	X			
Margaret Begay – Seconded Motion	X			

Notes: Motion passed by all to approve BAR #21-01 for Work-Based Learning Initiative funding in the amount of \$60,000

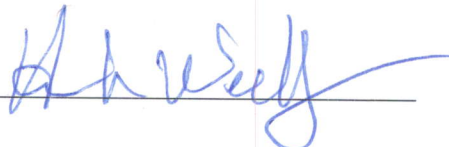
Director's Signature



Date

7/9/2020

Chair's Signature



Date

7/9/20

Governing Council Action Item

Action Item: Approval of Aldo Leopold Charter School Calendar for 2020-2021

Submitted By: Wayne Sherwood

Date: July 9, 2020

Statement: Wayne reviewed the new changes for ALCS school calendar 2020-2021 due to NM governor's emergency public health order and current restrictions while the state continues to combat Covid-19. The starting date for teachers would be July 27, 2020 and August 3, 2020 for students.

Motion: We move to approve the updated ALCS's School Calendar 2020/2021 with the starting date for teachers of July 27, 2020 and August 3, 2020 for students.

Made by: AJ Sandoval (Chair)
Hannah Weeks (Vice Chair)
Christa Osborn (Sec.)
Max Higgs
Jamie Crockett
Margaret Begay

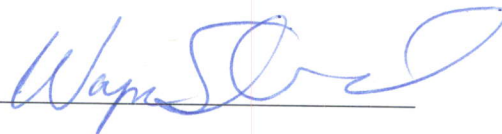
Seconded by: AJ Sandoval (Chair)
Hannah Weeks (Vice Chair)
Christa Osborn (Sec.)
Max Higgs
Jamie Crockett
Margaret Begay

Voting Results:

	For	Against	Abstain	Absent
Max Higgs	X			
AJ Sandoval	X			
Christa Osborn – Seconded Motion	X			
Hannah Weeks	X			
Jamie Crockett	X			
Margaret Begay – Motioned to Approve	X			

Notes: Motion passed by all and approved.

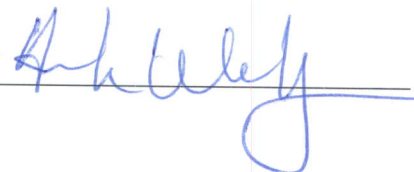
Director's Signature



Date

7/9/2020

Chair's Signature



Date

7/9/2020

Governing Council Action Item

Action Item: Nomination and Vote for New Governing Board Chair, Vice Chair and Secretary Positions.

Submitted By: AJ Sandoval Date: July 9, 2020

Statement: *AJ Sandoval would like to nominate a new GC Chair, Vice Chair and Secretary positions. AJ will still be a GC member for another year but can no longer serve as the Chair. Christa moved to Albuquerque and looking to resign as GC member. She will stay on until GC can recruit a new member. Both of their GC member 3 year terms expire at the end of July 2020.*

Motion: *We move to approve Hannah Weeks as the new Aldo Leopold Governing Council Chair, Margaret Flores-Begay as Vice Chair and Jamie Crockett as Secretary.*

Made by: AJ Sandoval (Chair)
Hannah Weeks (Vice Chair)
Christa Osborn (Sec.)
Max Higgs
Jamie Crockett
Margaret Flores-Begay

Seconded by: AJ Sandoval (Chair)
Hannah Weeks (Vice Chair)
Christa Osborn (Sec.)
Max Higgs
Jamie Crockett
Margaret Flores-Begay

Voting Results:

	For	Against	Abstain	Absent
Max Higgs	X			
AJ Sandoval	X			
Christa Osborn – Motioned to Approve	X			
Hannah Weeks	X			
Jamie Crockett – Seconded Motion	X			
Margaret Flores-Begay	X			

Notes: Motion passed by all and approved.

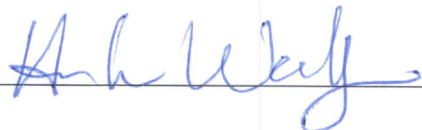
Director's Signature



Date

7/9/2020

Chair's Signature



Date

7/9/2020

Governing Council Action Item

Action Item: Approval of School Directors Contract

Submitted By: AJ Sandoval **Date:** July 9, 2020

Statement: *AJ Sandoval would like to discuss and approve Aldo Leopold Charter School's Director's contract with a 1% raise on top of his annual salary earnings.*

Motion: *We move to approve the ALCS's school director contract with a 1% raise of \$960 for the 2020/2021 school year.*

Made by: AJ Sandoval (Chair)
 Hannah Weeks (Vice Chair)
 Christa Osborn (Sec.)
 Max Higgs
 Jamie Crockett
 Margaret Begay

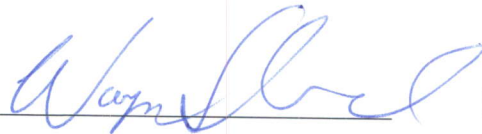
Seconded by: AJ Sandoval (Chair)
 Hannah Weeks (Vice Chair)
 Christa Osborn (Sec.)
 Max Higgs
 Jamie Crockett
 Margaret Begay

Voting Results:

	For	Against	Abstain	Absent
Max Higgs	X			
AJ Sandoval	X			
Christa Osborn – Seconded Motion	X			
Hannah Weeks – Motioned to Approve	X			
Jamie Crockett	X			
Margaret Begay	X			

Notes: Motion passed by all and approved.

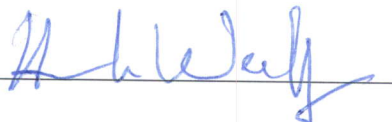
Director's Signature



Date

7/9/2020

Chair's Signature



Date

7/9/2020