

# **SCHOOL DIRECTOR**

## **Aldo Leopold Charter School**

### **Silver City, New Mexico**

ALCS Mission: At Aldo Leopold Charter School, the human and natural environments serve as text and lab for learning through direct experience, inquiry, and stewardship.

ALCS Vision: Aldo Leopold Charter School graduates will use the skills, perspectives, and information they gain at school to enhance their own lives and to advance social, economic, and environmental sustainability.

Aldo Leopold Charter is recruiting for a **School Director**. Applicant must possess or be eligible for a New Mexico Administrators license. The school director typically has a wide range of duties and responsibilities:

- Establishing school policies and procedures to ensure students receive a quality education in a safe and healthy environment.
- Communicating with parents about student progress as well as any concerns or issues.
- Overseeing administrative duties such as hiring staff, developing budgets, and managing facilities.
- Managing the day-to-day operations of a school, including overseeing curriculum development and implementation, hiring teachers and staff members, and handling disciplinary issues.
- Developing academic programs that meet state requirements for student achievement.
- Coordinating school activities with parents, community leaders, and other stakeholders.
- Creating long-term plans that outline school goals and objectives.
- Establishing a rapport with students and creating a positive learning environment that encourages academic achievement.
- Other quality skills: leadership, communication, collaboration, decision-making, and problem-solving.
- Salary as per New Mexico State directives.

**Other Responsibilities:** In a traditional school setting, there is a Director of Transportation, a Director of Facilities and Maintenance, and a Director of Curriculum and Instruction. At ALCS, all of these responsibilities fall to the Director of the school. The School Director is also tasked with overseeing the outdoor program, as well as the general responsibilities of a principal and superintendent. Because the Director is responsible for the outdoor program, the ideal candidate will have a demonstrable knowledge of outdoor education and a passion for wild places.

Aldo Leopold Charter School is an innovative public school for motivated learners and future leaders featuring rigorous academics, small classes, outdoor education, and community involvement. ALCS is chartered by New Mexico Public Education Department and abides by the policies and procedures set forth by the Public Education Commission.

**TO APPLY:** Please mail or deliver a cover letter, resume, and proof of education to:

Cathie Gomez  
Aldo Leopold Charter School  
410 W. 10<sup>th</sup> Street  
Silver City, NM 88061  
[www.aldocs.org](http://www.aldocs.org)

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