

**Regular Governing Council Meeting**  
**Draft Meeting Minutes**  
**Aldo Leopold Charter School**  
**May 7, 2018 5:30 pm**  
1422 Highway 180 East, Silver City

- I. Meeting convened at 5:33 by GC Vice Chair AJ Sandoval  
Roll call of GC members: AJ Sandoval, David Peck, Christa Osborn  
Members absent: Shauna McCosh  
ALCS Staff: Wayne Sherwood, Andrea Sanchez, Fiona Bailey, Kim Hopwood, Harry Browne (5:45)  
Others present: Hannah Weeks, Naava Koenigsberg
- II. Agenda Review- Motion to approve by Christa, seconded by Dave, approved by all with date change
- III. Reading of the Mission and Vision-read by Wayne
- IV. Review of April Meeting Minutes – Motion to approve by Dave, seconded by Christa approved without changes
- V. Public Comment-None  
Mary Gruszka arrived at 5:38
- VI. Student Council Report
- Daniel-NM History trip-highlight Chaco Canyon
  - Envirothon-state wide competition on environmental topics. Teams performed well.
  - Senior Trip-stayed in Farmington at Pete’s family’s place; to Durango-Kayaked Animas
  - Prom-good turn out, Sophomores hosted Casino Night-funding from DWI Prevention for prizes
  - PARCC testing complete, MAPS on-going, AP tests starting this week
  - Senior Banquet this Thursday
  - Internship showcase-Wednesday
  - Senior-Junior Bequeathing ceremony-Thursday May 17
  - Sunday May 20 Graduation GRC 1 pm
  - 4 ALCS students going to state track meet
- VII. Staff Report-Fiona
- Reinforces GC invited to graduation
  - HS/MS Innoventure Team-HS team received 2 special awards, 3<sup>rd</sup> overall
  - World History class going to Gila River for presentation
  - CO also wrapping up with pizza in outdoor ovens at Volunteer Center Commons
  - Staff retreat, leaving Wednesday after student field day
- VIII. Business Manager Report-Harry Browne
- Review of April register report
  - Review of salary schedules
    - Option as to how teacher salaries could be calculated (no option as to how raises are calculated for others). All teachers (except 2 abstentions) voted to take lowest salary out of three possible scenarios. Wayne’s recommendation today is for highest salary.

Wayne describes enrollment projections for next year; confident regarding enrollment for next year-making salaries possible

- Review of budget-based on projection of 172 students.
- Review funding by source (Budget Chart 1)
  - Will transition from current training and experience index to new index (Teacher Cost Index-July 2019)
  - Current system creates multiplier that creates our funding
  - Local Property Taxes (HB 33 and SB 9-more restrictive funding). Once we have a building money can be used for improvements, lease. Approx \$40,000/year.

## IX. Committee Reports

### a. GC Committees

#### SAC-Report by Naava K.

- Continued work on strategic plan
- SAC and parents-Bridget Johns and Naava spent many hours developing new website
- Active transparency initiative-articles in newspaper
- Parent/student satisfaction survey
- Staff appreciation week
- Restructuring of committee-Naava stepping down. Will create a parent committee. SAC will continue to meet 4 times/year. Purpose of parent group will be 1) to support school, 2) support for student initiatives and 3) create parent community.

#### SHAC

- Support for student athletes
  - Transportation
  - Wayne to investigate and find out information to help families connect
  - Parent reps
- Youth suicide prevention-resiliency factors
- Casino Night-should it continue? Perhaps w/ some changes.
- How to involve more parents?
- Wellness Policy review

#### Audit

- Has not met

#### Finance

- Met-review of budget reports

#### Curriculum

- Next Step plans-some request to make more relevant, useful?
- Ecosystems of Education: deliver curriculum based on development; suggestion that Emily Aversa share some materials she is studying w/ staff and staff meet in curricular groups.
- 7<sup>th</sup> grade health-will be happening in fall
- Proposal from SHAC to Curriculum to spread out PE so that students take one semester either 9<sup>th</sup> or 10<sup>th</sup> grade and another semester 11<sup>th</sup> or 12<sup>th</sup>; scheduling challenges may make this difficult
- Mary encourages on-going curriculum meetings in preparation for charter renewal

#### Facilities

- Group hasn't met
- Wayne met w/ Dr. Shepard and Kelly Riddle-option to move into Ritch Hall in fall. Renovation already in progress. 7 classrooms with office space. Only space for HS-would be in East-West side of building. Would be in middle level-one of other levels would have to be renovated for MS.

- PSFA in favor of option.
- Waiting to find out if this is truly a possibility.

#### Nominating

- Need to do recruitment: Kim will investigate a possibility and let AJ know if individual is interested so packet can be sent.
- Christa-could we get at least 3 hours accredited for initial/new GC members? Harry-seems like lots of requirements for accreditation.

#### Policy-report by Fiona.

- Two policies for approval.
  - Grievance Policy reviewed. Mary asks about one small change from “Board of Education Policy” to “Governing Council Policy”. Harry asks about point #2 and “more stringent” language.
  - McKinney-Vento Homeless Assistance Act: refined from policy sent by PED.

Development-has not met

Risk Management-meets tomorrow

### X. Directors Report

Academic performance update

- Finished PARRC, finishing MAPS, starting EOC, AP starting this week

4 students going to state track meet

Staff retreat

### XI. Old Business

### XII. New Business

- Review audit finding- Journal entry approval –report by Harry Browne
  - Auditors noted needed to use prior process by which all journal entries were reviewed and approved by director.
  - This process/policy has again been implemented as of last month’s visit from PED
- Adding a “donate” button to ALCS website
  - Currently under Fundraising and Pledge Drive Event-move to primary page?
- Would ALCS want to establish a bank account for donated monies? Foundation money more flexible. Consensus to leave money with foundation as opposed to ALCS account.

### XIII. Action Items

- McKinney-Vento Policy-Motion to accept by Mary, seconded by David, approved by all.
- ALCS Grievance and complaint policy-Motion to accept by David, seconded by Christa, approved by all.
- Salary schedule-Motion to accept by David, seconded by Christa, approved by all.
- FY18 Budget-tabled until May 30 meeting
- Calendar-Motion to accept by Mary, seconded by David, approved by all.
- Any Federal funds application approval-tabled until later meeting.

### XIV. End of meeting roll call: Christa Osborn, David Peck, AJ Sandoval, Mary Gruszka

David motions to adjourn, seconded by Christa. Meeting adjourned at 7:41 pm

**Next Regularly Scheduled Meeting Date: Thursday, June 14th 2018 at 5:30pm**

**Special meeting: Wednesday May 30, 5:30 pm (For budget approval and federal funds)**