

Regular Governing Council Meeting
Meeting Minutes
Aldo Leopold Charter School
July 13th, 2017 5:30 pm
1422 Highway 180 East, Silver City

- I. Convene: Meeting convened at 5:31 pm by Shauna McCosh.
Roll call of GC Members: Shauna McCosh, David Peck, AJ Sandoval, Mary Gruszka
Absent: Christa Osborn, Martin Maxwell
Others present: Dave Chandler (ALCS staff), Wayne Sherwood (ALCS Director), Mary Alice Murphy (Grant County Beat)
- II. Agenda Approval-Dave moves to approve, AJ seconds, approved by all present.
- III. Reading of the Mission and Vision-read by Wayne Sherwood and AJ Sandoval
- IV. Minutes Review and Approval from previous GC meeting-Dave moves to approve, AJ seconds approved by all present
- V. Public Comment-None
- VI. Student Council Report-None
- VII. Staff Report-None
- VIII. Business Manager Report by Wayne Sherwood: purchased Suburban. SB 9 and HB 33 money that will allow purchase of school bus. Various options being considered. May sell or lease oldest bus.
- IX. Committee Reports
GC Committees – SAC, SHAC, Audit, Finance, Curriculum, Facilities, Nominating, Risk Management-no meetings for these committees
Policy-has been meeting by email; will discuss policies later in meeting under new business.
Development-Dave C. reviews Development Committee Scope of Work including Grant Applications and Status spreadsheet. Committee will focus on more grant writing in coming year. Working in conjunction w/ ALCS foundation.
- X. Directors Report
 - Governing Body Observation Form: Wayne was able to meet w/ Baylor Del Rosario, representative from Charter Schools Division and reviewer for last meeting. No real concerns noted, except need a motion to approve agenda/minutes (versus approval by general consent), more specificity on reason for closed session on agenda and being sure meeting dates/times correspond with Open Meetings Act resolution and budget calendar.
 - Visit from Jim Hill (Public School Finance Authority)-showed plans for WNMU remodel and visited WNMU, pre-inspection performed. Pre-inspection was quite favorable.
 - WNMU-no movement on building remodel. Told WNMU commitment to occupy building needed by December 2017. Will be using one classroom at Watts Hall (Pete has offered to take one of his classes there).
 - Overview of classes:
 - Two sixth grade classes in portable (30 students total)
 - Two seventh grade classes (36) students. Hiring 2 new teachers, Guy Ramirez (English and Special Ed), Ash Heneghan (Science and Math)
 - Two eighth grade classes (22+3 from wait list) Jennifer Bjornstad (LA and History)

- 9th – 24 students
- 10th -29 students
- 11th -18 students
- 12th -27 students
- Still working on Federal School Lunch program w/ GMS. Will need to meet all federal guidelines, including food handlers' certification.
- Review of amendment to charter as needed to indicate ALCS is considering WNMU as new location.
- Review of new ALCS website. Students will be involved in creation/maintenance, coding for new website.

XI. Old Business

- a. Directors Evaluation Process: On-line training Shauna just completed suggested quarterly closed meeting for purpose of Director evaluation. Shauna and Wayne will meet to review PDP prior to August meeting. Shauna will review last year's staff feedback w/ Wayne as well. Need parent/student evaluation. SAC has been responsible for this in past. Shauna will bring this up w/ SAC at next meeting. Dave C. suggests GC (November) early, then staff (February), then parents/students at end of year (April).
- b. Strategic plan-PED has new tool that isn't required of charter schools yet, but is very similar to our strategic plan. Wayne suggests translating strategic plan into this format to move ahead. Dave and Wayne will begin working on revising to show different committees what would be desired in new format
- c. GC training updates-Shauna-GC should be doing self-evaluation. Dave C. has access to tool that can be shared for GC self-evaluation.

XII. New Business

- a. Charter amendment – WNMU: amendment needed to indicate potential move to PED
- b. Policy review
 - Policy 3.08- a rewrite to standardize and better articulate how staff is credited with time for purposes of salary schedule
 - Restraint-As required by HB75, restraint policy added Safe School Plan. Policy committee will clean up document.
 - Grading-revision in language regarding “appeal panel” suggested.
 - Dress code-no questions or suggestions.
 - Attendance-JPPO wanted alignment between area schools. Also need to meet state statutes. Recommendation to either attach “Extra-Curricular Activity Participation Form” or make note of where it can be found.
- c. Membership annual reporting-discussion of form required by Charter Schools Division.

I. Action Items

- a. Budget Adjustment Requests-None
- b. Policies:
 - i. Personnel 3.08: motion to accept policy as presented by Mary, seconded by AJ, approved by all.
 - ii. Restraint: Motion to approve as presented by AJ, seconded by David, approved by all.
 - iii. Grading: Motion to approve with changes as discussed by David, seconded by AJ, approved by all.
 - iv. Dress code: Motion to approve as presented by AJ, seconded by David, approved by all.
 - v. Attendance: Motion to approved with changes as discussed by David, seconded by AJ, approved by all.

- c. Charter amendment – WNMU: Motion to accept Charter Amendment as presented by Mary, seconded by David, approved by all.
- d. Membership Annual reporting vote – motion that ALCS Governing Council have 6 members for fiscal year beginning 2017. Shauna moves to approve, David seconds, approved by all.

XIII. **Adjourn** – End of meeting roll call of GC members present: Shauna McCosh, AJ Sandoval, David Peck, Mary Gruszka. Meeting adjourned at 7:22 pm

Next Regularly Scheduled Meeting Date: Thursday, August 10, 2017 at 5:30pm

Meeting minutes approved 8/10/17

GC Secretary

Mary Gruszka