

Regular Governing Council Meeting Agenda
Aldo Leopold Charter School
October 12th, 2017 5:30 pm
1422 Highway 180 East, Silver City

ALCS Vision: Aldo Leopold Charter School graduates will use the skills, perspectives, and information they gain at school to enhance their own lives and to advance social, economic, and environmental sustainability.

ALCS Mission: Aldo Leopold Charter School provides an engaging and challenging educational program emphasizing direct experience, inquiry learning, stimulation of the creative process, and stewardship of our community and natural environment.

- I. Convene / roll call
- II. Agenda Review
- III. Reading of the Mission and Vision
- IV. Review of August Meeting Minutes
- V. Public Comment
- VI. Student Council Report
- VII. Staff Report
- VIII. Business Manager Report
- IX. Committee Reports
 - a. GC Committees – SAC, SHAC, Audit, Finance, Curriculum, Facilities, Nominating, Policy, Development, Risk Management
- X. Directors Report
- XI. Old Business
 - a. GC Self Evaluation
 - b. Strategic Plan/SMART Goals
 - c. GC Training
- XII. New Business
- XIII. Closed Session to discuss Personally Identifiable Student Information
- XIV. Action Items
 - a. Budget Adjustment Requests
 - b. OMA resolution
- XV. **Adjourn - Next Regularly Scheduled Meeting Date: Thursday, November 9th, 2017 at 5:30pm**

Regular Governing Council Meeting Minutes
Aldo Leopold Charter School
October 12th, 2017 5:30 pm
1422 Highway 180 East, Silver City

GC Members present: Shauna McCosh, Martin Maxwell, AJ Sandoval, Christa Osborn

GC Members absent: David Peck, Mary Gruszka

Others present: Wayne Sherwood, Director; Harry Browne, (substitute note-taker); Kim Hopwood, Dave Chandler, Hallie Richwine, Amalin Spee, and unidentified friend/partner of Amalin Spee.

Agenda: Christa moved and AJ seconded approval of the meeting agenda with the modification that the Action Items would be entertained prior to the Closed Session. There will be no action taken after the closed session, so this modification was accepted and the agenda was approved unanimously.

Approval of August meeting minutes: Christa moved and AJ seconded approval of the August meeting minutes: unanimous approval.

Public Comment: Amalin Spee, a parent, described the grievance she filed with the school and the circumstances surrounding it. The incident involves the unauthorized use of one student's email by another. Ms. Spee is unhappy with the way the discipline was handled.

Student Council report: No student council member was present. Catalina summarized the activities she was aware of: developing school norms, advocating for a winter ski trip. David Chandler mentioned planning for the annual lighted parade and Wayne mentioned prom preparations.

Staff report: Catalina described the 9th/12th grade backpacking trip, since that happened after the last GC meeting. After a week in the classroom between trips, the 10th/11th grade backpacking trip happened. Both went off with very few and only minor hitches. Currently, nine students are in the Gila Valley on a Leadership Enhancement Workshop with Pete Rankin. Catalina is hoping to get some of her students' work published in the Silver City Literary Review. Kori Wilken reported to Catalina that her singing class will be performing at Guadalupe Montessori School. Report cards will be given at Student-Led Conferences on October 27. We have restarted the Support for Academic Success program with some tweaks from previous years. Students who have failing grades in any class are expected to participate in that program. Sonoran Sojourn (10th grade) and San Diego (11th grade) trips are coming up soon! PSAT was taken yesterday at school.

Committee Reports:

SAC: Wayne presented results from the school's communication survey – your humble notetaker hopes his PowerPoint presentation will be attached to these minutes.

SHAC: Mary sent out minutes. Wayne reported that there were at least 12 people at SHAC's last meeting – much larger now than SACI There will be a SHAC Open House on Nov. 15 from 5:30 to 7:00pm to review the Behavioral Risk Survey results.

Audit – Had our entrance meeting with the auditors. That went well – quite quick.

Facilities – Wayne reported that WNMU is moving forward. Regents approved the demolition of Eckles Hall. After that is done, work can start on Regents Row. WNMU has hired Jaynes as the contractor for Regents Row.

Policy – Next GC meeting should include the Grievance Policy as a New Business item.

Risk Management – Jim has been researching requirements for a violent intruder lockdown policy. We need to do at least one drill per year, and Jim and Wayne are working on figuring out the best way to do that in our current building. San Diego trip planners have vetted the company that will be providing our snorkeling trip.

Director's Report

Our 40th day was this week (yesterday). We didn't lose a single student between start of school and 40th day! Harry thinks this is the first year that has happened – maybe it happened in 2005-06.

Old Business: GC Training – Shauna reviewed some of the trainings available this fall. Christa asked about which trainings she/other newbies should take. Dave volunteered to look into what is needed to conduct our own GC training and what other schools (Deming, Las Cruces) we could work with.

New Business: None.

Action Items:

No OMA Resolution, because our fabulous secretary is gone.

AJ Sandoval moved to approve all four BARs as presented by the Business Manager. Christa Osborn seconded. Passed unanimously.

Closed Session: Shauna moved that the GC enter closed session to discuss personally identifiable student information pursuant to NM Stat § 10-15-1[H][2], inviting Wayne Sherwood to join them. A roll call vote was held with the following voting results.

	For	Against	Abstain	Absent
David Peck				X
Shauna McCosh	X			
Mary Gruszka				X
A.J. Sandoval	X			
Christa Osborne	X			
Martin Maxwell	X			

The matters discussed in the closed meeting were limited only to those specified in the motion for closure.

Approved December 14, 2017 Mary Sandoval GC Chair

Aldo Leopold Charter School
School Advisory Council
Agenda October 5, 2017

DRAFT

Welcome and introductions

Wayne S/Andrea W/David C/Fiona B/Hannah W/Naava K/Kim H

Community Input

Naava read a letter from a parent about how to improve the website

- Wayne will talk to David Boyce about handing over the website oversight
- Naava will speak to parents about their interest in developing a new website.
- A planning committee will come together to discuss development details October 25th at 4:15

Review of last month's minutes

Minutes for September meeting approved

Director's Report

SHAC parent survivor night in November

Communication Survey has been sent out as a text and got 20 more responses for a total of 62

Governing Council Report

Not at this time

Committee Reports

- Policy – reviewing and revising Grievance Policy
- Development – YCC grant funded \$201K. 70% pays student salaries, the remainder goes to supplies.
- SHAC – Parent Survivor Night - November 15, 5:30-7:00
- ALCS Foundation – October 23rd Wayne and Naava will attend to discuss the Strategic Plan and SAC

Communications Survey

Review results; discuss recommendations for communications including focus on school website.

62 responses to the Communications Survey

- Changes for next year:
 - Q1: break out between personal and school activities and which would you prefer to use
 - Q6: add Laptop to Tablet item

Active Transparency Project

AEE review and response - Is now on the Website for review

Current letter – post letters on the school website

Next letter – no discussion

Parent/Committee Feedback

- Have a monthly or yearly calendar with important dates (ex. that can be printed out for families)
- Add the Weekly Update to the Website as a PDF, and then Wayne can share the link in email.
- Find a way to include both parents' email/cell phone in divorce situation
- Google classroom is confusing...ask teachers to address during class time
- Learn how to use lunch count function in Messenger/Power School
- Suggestions for beginning of the year orientation
 - at 6th grade orientation, have a session of how to use Power School
- Suggestions for Parent/Teacher Conference and:
 - have a printed profile page at Parent/Teacher conferences to check correct home phone for cell phone to receive text messages
 - have yearly calendar (single page/PDF) with important dates printed for with a reminder to view the Newsletter on the Website
 - let parents know what information is in the folders in the lobby

Next Scheduled Meeting – Thursday November 2, 2017 at 5:00

SHAC meeting minutes 9-6-17

Attendance: Jim McIntosh, Jaime Crockett, Joyce Troxler, Jennifer Bjornstad, Wayne Sherwood, Mary Gruszka, Alli Heneghan, Dave Chandler, Kimberly Snow-Hobby, Colleen Woodruff, Heidi Jaramillo, Zach Donnelly, and Josh Stretch

Note taker: Alli Heneghan

- Confidentially forms signed
- Open house at Gomez was a success
 - Next year: more student led sessions? Especially upper classmen
- Nutrition
 - ZD proposed an entrepreneurial venture wherein he installs vending machines at ALCS (with somewhat healthy snacks). Suggested counter proposal to hold off on food vending machine until lunch program is better established. Possible nonfood item vending machine?
 - Discussion of how healthy the snacks are and whether they would detract from our new lunch program
 - New lunch bunch is going well! 60% organic, way healthier, more food per person, only slightly more expensive (\$4 compared to last years \$3.50)
 - Concerns about complicated billing for lunch (Harry's problem?)
 - Food storage and waste is an issue-suggested co-op of chickens or goats (GMS?)
- Wellness Policy evaluation
 - Updated contact info and committee membership
- Tabled items for next meeting:
 - GSA update
 - BRS
 - Events for the year (Health fair? Parent night? GSA event?)
 - Continue evaluation of wellness policy goals
- Agreed to meet October 4th

SHAC meeting minutes 10-4-17

Attendance: Jim McIntosh, Indigo and Jaime Crockett, Wayne Sherwood, Mary Gruszka, Alli Heneghan, Amy, Rachel Bigelow, Heidi Jaramillo, and Josh Stretch

Note taker: Alli Heneghan

- Nutrition
 - SHAC has asked ZD to hold off on installing a vending machine at ALCS until our new lunch program is better established.
 - Harvest festival at Volunteer Center Oct 14th (JM plug for collaboration between volunteer Center and ALCS)
 - BP food: better organization (streamlining, efficiency), more veggies, less junk food (brought by students), reduce packaging
 - Lunch bunch stats: 63% free, 9% reduced. So far we're pretty much breaking even, but students not getting lunches they signed up for is a problem we'll need to address (somehow)
 - Send home 2 copies of the lunch menu and have families check off days their student will eat (keep one copy at home, return one to school).
- Wellness Policy evaluation
 - Assigned new people to areas of wellness policy, discussed how to meet the needs of MS health (JS possible help?)
- GSA update
 - Student advocates interested in gender neutral restroom, addressed dress code issues, tenting arrangements for trips?
 - Advised to research impact of dress code (does it help students learn better?)
- Agreed to meet Nov.1st
- Potential parent night nov.15th (5:30-7pm) to review BRS results and other concerns